

THE  
STATUTES  
OF THE

Salop Infirmary.

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THIRD EDITION.

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THE  
STATUTES  
OF THE  
SALOP INFIRMARY.

1. **T**HAT the Government of this Society be placed in the Hands of certain Trustees: And that the Society act, and be distinguished by the Name of, The Trustees of the Salop Infirmary.

2. That all Benefactors of Twenty Guineas, or upwards, at one Time, be Trustees during Life: A Benefactor of Ten Guineas shall have a right to recommend Patients as a Subscriber of One Guinea. For a second Benefaction of Ten Guineas, the Benefactor shall be a Trustee during Life, as well as a Benefactor of Twenty Guineas at the same time: And that a Benefactor of Ten Guineas, being a  
B                      Subscriber



Subscriber of One Guinea, shall be a Trustee during the Time of his Subscription.

3. That all Subscribers of Two Guineas per Annum, or upwards, be Trustees during payment.

4. That the Subscribers of One Guinea per Annum be Trustees by rotation, in Order as they stand in the alphabetical List; Twelve to be appointed at each Half-yearly Board, for the ensuing Half-year; Six residing within the Town of Shrewsbury, and Six elsewhere.

5. That if any Society, or Body Corporate, shall subscribe Two Guineas per Ann. or give a Benefaction of Twenty, at one time, the Head Officer for the time being, of such Society, or Body Corporate, shall be a Trustee.

6. That the Executor, or Executors jointly of any Person leaving a Legacy of Twenty Guineas, or upwards, to the Infirmary, be a Trustee for Life, from the time of Payment.

7. That the Person charged with a Benefaction from an unknown Hand, of Twenty Guineas, or upwards, at one time, to the Infirmary, be





be a Trustee for Life, from the time of Payment.

8. That a General Board of Trustees, be held at two stated times in the Year, that is to say, on the first *Tuesday* in *May*, and the first *Tuesday* in *November*, and oftener upon special Occasions.

General-  
Board.

9. That the Power of making, and repealing Laws, and of electing Officers, be vested only in the General Board.

10. That twelve Trustees be chosen by Ballot at a General Board, as Directors of this Charity. That at the end of six Months, six of the Directors go out by Ballot amongst themselves, and that six more be chosen by Ballot at a General Board. The mode of Election at the General Board to be, that each Person present shall put into a Glass a List, at the first Election of twelve Trustees, and at every subsequent Election of six Trustees, and that the twelve Persons whose Names occur in the greatest number of Lists at the first Election, and the six Persons whose Names occur in the greatest number of Lists at the second and

every future Election, be the Directors chosen.

11. That at the end of the next fix Months, the fix Directors who shall have served for the preceding twelve Months shall quit the said Direction, and fix others shall be elected in their Place; and at the end of every fix Months, the fix Directors who shall have been in the Direction the preceding twelve Months shall quit the Direction, and fix others be elected in their Place, in the manner before directed.

12. That no Person having served as Director shall be eligible again until twelve Months after his going out of Office.

13. That no Person residing at a greater distance from Shrewsbury than five Miles shall be elected a Director, unless at the time of Election he shall by himself, or by a Person authorised by him, signify his Acceptance of the Office.

14. That if any Person elected a Director shall signify his resolution not to accept, or having accepted, resign the Office, or shall happen to die; the remaining Directors, at a Weekly Board, seven being present, shall

shall by ballot elect another in his Place.

15. That there be a Weekly Board of Directors, which shall consist of three at least, to meet every *Saturday* at eleven of the Clock, at the Infirmary.

Weekly-  
Board.

16. That the Weekly Board regulate all Matters relating to the Admission and Discharge of Patients, enquire into the Behaviour of Officers and Servants, examine and pass Accounts, order Payments, prepare Matters for the General Board, and transact such other Affairs as shall be committed to them by the General Board.

17. That the Weekly Board, Seven Members being present, have Power, when they find it expedient, or at the request in Writing of any twelve Trustees, to summon a General Board, upon any special Occasion; giving, or sending Twenty Days' Notice by Letter, to all the Trustees resident within the County, whose Address is known, and specifying therein the Business to be transacted; and also affixing such Notice at the same Time in Writing upon the Door of the Infirmary, and in the Board Room.

Special  
General-  
Board.



18. That every Board chuse their own Chairman, who shall have a casting Voice.

19. That at every General Board, the Proceedings of the last General Board, and at every Weekly Board, the Proceedings of the last Weekly Board, shall be read over; and that no Order of either Board shall continue longer in force, unless confirmed by such subsequent Board.

20. That the Proceedings of every Board be fairly registered,

Treasurer.

21. That at the General Board in *May*, a Treasurer be annually chosen out of the Trustees, who shall enter upon his Office at *Midsummer* following; and shall give Bond (if required) in the Sum of One Thousand Pounds, to such Persons as the General Board shall appoint, for the due accounting for all such Money, as he shall receive for the Use of the Infirmary.

Under  
Treasurers.

22. That at the General Board in *May*, Two Under Treasurers be appointed out of the Contributors residing in Shrewsbury; who shall enter upon their Office at *Midsummer* following; and give Bond in the Sum of Five Hundred Pounds each, to such Persons as the Board shall appoint,

point, for the due accounting for such Money, as they shall receive for the Use of the Infirmary.

23. That the Treasurer and Under Treasurers pay all such Bills, as shall be ordered by the General or Weekly Board, such Order being first signed by the Chairman, and counter-signed by the Secretary.

24. That on the Death of a Treasurer, the Under Treasurers may act in their own Names, till a new Treasurer be chosen.

25. That at the General Board in *May*, and *November*, the Directors be chosen. Directors.

26. That the number of Physicians and Surgeons, being now reduced to two of each; they shall not in future exceed that number. Physicians & Surgeons.

27. That the Physicians and Surgeons of the Infirmary be Trustees at all General Boards.

28. That a House-Surgeon, Matron, and Secretary, be from time to time appointed as Officers, and that a Porter, Nurses, &c. be appointed as Servants to attend the Infirmary. Officers and Servants.

29. That when any Vacancy shall happen in the Office of Physician, or Surgeon, or of House-Surgeon, Matron, Election of Officers.

tron, or Secretary, the Weekly Board shall summon a General Board to fill up the Vacancy, unless the stated General Board shall happen in course at a convenient Distance; and then Twenty Days' Notice shall be given of such Election, in the manner prescribed for Special General Boards.

30. That the Weekly Board have power to remove Nurses and Servants, and (eight Members at least being present) to suspend or remove any Officer, except Physicians and Surgeons giving their Attendance gratis, seven Members at least voting for such Suspension or Removal. — No Officer or Servant so removed shall be capable of being re-elected.

Visiting-  
Clergymen.

31. That the Clergy of Shrewsbury be desired, by weekly rotation, to visit the Sick, to read Prayers every Day, and to administer the Communion at proper times; having a week's previous Notice from the Secretary; and that in consideration thereof, being Non-subscribers, they have the privilege of recommending Patients as Subscribers of One Guinea. And that a Book be kept at the Infirmary, in which shall be noted down,  
by



by the Matron, those Days on which the Clergy attend.

32. That two or more of the Contributors be appointed at every Weekly Board, to visit the House, together, or by turns, once every Day for the ensuing Week; each of which, in case of Sickness or necessary Avocation, may appoint another Contributor to be his Deputy.

House-  
Visitors.

33. That an annual Meeting of all the Contributors be held in Autumn, as the Treasurer shall appoint; that the Treasurer preside at the said Meeting; that he appoint a Chaplain, and that a Sermon be preached before the Society.

Anniversary  
Meeting.

34. That a Report of the State of the Infirmary, and of the Number of Patients received and discharged within the Year, with an Abstract of the Proceedings of the Trustees, and of the Accounts of the Infirmary, be drawn up at the end of every year, viz. at *Midsummer*, by the Directors, and published before the annual Meeting, for the Satisfaction of the Contributors; and that in the list of Subscribers, a Column be always inserted denoting the Subscriptions in Arrear.

35. That

Elections to  
be by Ballot.

35. That all Elections be by Ballot, and all Questions decided by a Majority of Votes present, which shall be taken by Ballot if required.

36. That in all Elections where there are more than two Candidates, if a Majority of the whole Number present does not appear for any one Candidate upon the first Scrutiny, the Chairman shall proceed to a second Election, leaving out the Candidate who has the fewest Votes, and so on till such a Majority be found.

37. That all Subscriptions be paid in Advance, and be deemed to commence at the Quarter-Day preceding the time of subscribing, unless the Subscriber desires otherwise. That no Trustee, becoming so by Subscription, shall have a Right to Vote at any Election hereafter to be held at any General Board, until such Subscription has been made at least six calendar Months before such Election; except the Heir or other Representative of a deceased Trustee, who continues his predecessor's Subscription.

Monitory  
Letter.

38. That to all Persons, whose Subscriptions shall be three Months in Arrear, a Monitory Letter shall be

be sent, to prevent further Delay of Payment.

39. That no Treasurer, Director, Physician, or Surgeon, except House-Surgeon, shall receive any Reward, Salary, or Gratuity from the Infirmary for his Service.

Officers to  
serve Gratis.

40. That no Patients, or Persons related to the Infirmary, do at any time presume, on pain of Expulsion, to give, or take of any Tradesman, Patient, Servant, Stranger, or other Person, any Fee, Reward, or Gratuity of any Kind, directly or indirectly, for any Service done, or to be done, on account of the Infirmary.

Servants &c.  
to receive no  
Gratuity.

41. That all Persons concerned as Servants in the House be free from the burden of Children, and the care of a Family.

42. That a Table of the Rules and Orders, which relate to the Conduct of Patients and Servants, be hung up in each Ward, and publicly read over every Sunday Morning, by one to be appointed by the Matron.

Table of  
Rules.

43. That an Inventory be kept by the Secretary, and a Copy thereof by the Matron, of all the Household Goods and Furniture of the Infirmary; and that once a Year, at some convenient time

Inventory  
to be kept.



time before the stated Board in *May*, the Directors do cause a fresh Inventory to be made, and compare it with that of the preceding Year, as well as with the Account of what has been purchased since; and that as often as any thing shall be missing, the Matron immediately declare it to the Visitors of the Week, and to the Weekly Board.

Method of  
dealing with  
Tradesmen.

44. That the Method of dealing with Tradesmen (unless when the circumstances of the Case require otherwise) be to publish an Account of the Provisions and Goods wanted, and a Notice for such Tradesmen as are willing to furnish the same to bring a Proposal sealed up to the Secretary, at a Day fixed.

Committee  
to buy  
Drugs.

45. That the Physicians and Surgeons of the House, and Apothecaries who are Subscribers, be a Committee for buying Drugs, and that any three of them have power to act.

Liquors &c.  
prohibited.

46. That the appointment of the particular Diet of the Patients be referred to their respective Physicians or Surgeons, and that no other Provisions, or Liquors be brought into the House to the Patients, on any pretence whatsoever.

47. That

47. That any Person may use the hot or cold Bath, or Bagnio, when they are not wanted for the Patients, paying each Time for the Cold Bath Sixpence, for the Hot Bath One Shilling, and for the Bagnio One Shilling; adding Sixpence more when the Fire is made on purpose: which Sums the House-Surgeon shall receive, and account for to the Treasurer.

Hot and  
Cold Baths.

48. That the Keys of the Charity Boxes be kept, one by the Treasurer, and the other as the Weekly Board shall appoint, and the Money therein collected be applied to the use of the Infirmary.

Charity  
Boxes.

## ADMISSION *and* DISCHARGE *of* PATIENTS.

49. That Patients be admitted and discharged every Saturday by the Weekly Board, between the Hours of Eleven and Twelve.

Time of  
Admission.

50. That no Patients be admitted, who are able to subsist themselves, and pay for Medicines.

Rules of  
Admission.

51. That no Person be admitted a Patient, but by Recommendation of a Subscriber or Benefactor, unless in cases which admit of no delay, in which

which cases the House-Surgeon or Matron may receive Patients, giving immediate Notice to the Physician, or Surgeon of the Week.

52. That for every Guinea subscribed, and every ten Guineas given in Benefactions, the Subscriber, or Benefactor shall have a Right of recommending one In-Patient in the Year; but that no Contributor shall have more than one Patient in the House at one time; that Out-Patients be admitted by the recommendation of such Subscriber or Benefactor, without any limitation of number.

53. That Benefactors of less than Ten Guineas have the privilege, for the Year ensuing their Benefaction, of recommending one In-Patient, (besides Out-Patients) for every Two Guineas given in Benefaction.

54. That the Physicians and Surgeons of the Infirmary, have the privilege of recommending Patients as Subscribers of Two Guineas.

55. That the Head Officer of any Society, or Body Corporate subscribing, or giving a Benefaction to the Infirmary, have the same power of recommending Patients with a Subscriber, or Benefactor of equal Value.

56. That



56. That the Executor, or Executors jointly, of any Person leaving a Legacy to the Infirmary, and the Person charged with a Benefaction from an unknown Hand, have the same privilege of recommending Patients, as if they themselves had given such Benefactions.

57. That no Subscriber's recommendation be accepted, while his Subscription is in Arrear.

58. That a Letter signed by the Chairman of the Weekly Board, be sent to every Person recommending a Patient, acquainting him that the Person recommended is admitted, postponed, or rejected, (as the Case requires) and that the like Notice be given to the Person who recommended, when a Patient is discharged.

59. That every Parish Officer recommending an In-Patient, be required to deposit with the Secretary one Guinea, as a Security for defraying the Expense of his or her Removal, in case the same shall be neglected after due Notice thereof is sent; which Guinea is always to be returned to those Officers who shall duly observe the Notice in that respect.

60. That Persons who recommend Patients from distant places, may send their

Patients at a  
Distance to  
send in their  
Cases.

their Cases drawn up by some Physician, Surgeon, or Apothecary, (Post paid) to which an Answer shall be returned, whether, and when, they shall be admitted. But that the Board be still at liberty to reject such Patients, if their Cases shall appear to have been misrepresented.

Preference  
of Patients.

61. That when there shall be want of room in the Infirmary for the admission of all duly recommended and qualified to be In-Patients, in Cases of equal exigency the preference be given, First, to those who live at the greatest distance ; Secondly, to those recommended by such Subscribers and Benefactors as have not recommended any In-Patients within the Year ; and Thirdly, to those recommended by the largest Contributors.

62. That Patients duly recommended and qualified, who cannot be admitted for want of room, be entered into the Books as In-Patients, and received into the House upon the first Vacancies, and in the mean time treated as Out-Patients ; and that Patients sent from distant places be, when the case requires it, supplied with the provisions of the Infirmary and attended by the House-Surgeon, provided that Lodgings

ings are taken for them near the Infirmary.

63. That one Bed in each Ward be reserved, as a Provision for Accidents that require immediate Relief.

Cases of  
Extremity.

64. That no Woman big with child, no Child under seven years of age, (except in extraordinary cases, such as Fractures, Stone, or where Couching, Trepanning, or Amputation are necessary) no Persons disordered in their senses, suspected to have the Small-Pox, or other infectious Distemper, having habitual Ulcers, Cancers not admitting of Operation, epileptic and convulsive Fits, consumptive Coughs, and Consumptions, or Dropsies in their last stages, in a dying condition, or judged Incurable, be admitted as In-Patients, or, if inadvertently admitted, be suffered to continue.

Excepted  
Cases.

65. That no Soldier be admitted an In-Patient, until his Officer has engaged to pay his Subsistence-Money to the Treasurer, or one of the Under-Treasurers of the Infirmary, during such time as he shall continue there: except Soldiers on Furlough, when there is no Officer at hand to engage for them.

Soldiers  
to pay their  
Subsistence.

C

66. That



Patients  
receiving no  
benefit to be  
discharged.

66. That all Persons admitted into the house, and in two months receiving no Benefit, be discharged, unless the Physicians, or Surgeons certify to the Weekly Board, that there is a probability of their being cured, or receiving considerable relief.

Patients to  
return  
Thanks.

67. That when Patients are cured they be enjoined to return publick Thanks, in their respective places of divine Worship.

## PHYSICIANS *and* SURGEONS.

68. That the Physicians, and Surgeons, one of each attend in their turns every Saturday, at Eleven of the Clock, to examine those who shall be recommended for Patients; to certify their opinions of their Cases to the Board; and to prescribe for such as shall be admitted.

69. That all the Physicians and Surgeons, do meet at the Infirmary every Monday, and Thursday, at ten of the clock, to visit their In-Patients, and consult upon difficult Cases; and that on every Thursday they do likewise prescribe for their Out-Patients then on the Book, and minute down what  
Patients

Patients are proper to be discharged the Saturday following. That no capital Operation be ever undertaken without a consultation being first called of all the Physicians and Surgeons, except in Cases of immediate necessity.

70. That all Patients during their continuance, be under the care of the Physician, or Surgeon, (and in mixed cases of both) whose turn it was to attend when they were admitted.

71. That each Physician and Surgeon visit his respective In-Patients at other times, as often as he shall judge necessary, or shall have notice of any sudden emergency, from the House-Surgeon.

72. That each Physician, whose Business or Indisposition shall oblige him to be absent, engage the other Physician of the Infirmary to attend for him; and that a Book be kept at the Infirmary in which shall be noted down by the House-Surgeon every attendance of the Physicians and Surgeons.

73. That the Pupils of Surgeons attending the Hospital shall, in the absence of their Masters, be under the direction and controul of the House-

Surgeon : on complaint and proof of any Pupil's improper Behaviour in the House, the Weekly Board shall have power to prohibit his future attendance.

## M A T R O N.

74. That the Matron take care of all the Household Goods and Furniture, and be ready to give an account thereof when required.

75. That she keep a daily Account of the Provisions, and other Necessaries that are brought into the House, and lay it before the Weekly Board every Saturday.

76. That she visit the Wards and Offices twice every Day ; that she take care that the Chambers, Beds, Clothes, Linen, and all other things within the Infirmary be kept clean : that she also take care that the Nurses scald the Chamber Pots every morning, and scour them every Tuesday and Friday ; and that they be kept out of the Wards during the day-time, except in cases of necessity ; that each Patient has clean sheets when admitted, and that they be changed every fourteen



teen Days, or oftener if thought necessary by the Faculty; and that she attend the Prayers every day, and see that such Patients as are able do the same.

77. That she keep a Diet Book, by which the number of Patients on each Diet may be known: that the present Rules for Diet be printed and hung up in the Wards, and that the Weekly Board have Power to make such Alterations in the Rules as they from time to time shall, on the suggestion of the Physicians and Surgeons, think proper.

78. That she cause the Names of the Patients to be called over in each Ward every Morning and Evening, and enter in the House-Visitors Book the Names of those who are absent.

79. That she take care of the Keys of the Doors, and see that the outer Doors be always locked at nine in the Evening, from *Michaelmas* to *Lady Day*, and at ten in the Evening, from *Lady Day* to *Michaelmas*.

80. That she see that the Nurses, Servants, and Patients do their Duty, and observe the Rules of the House, and in cases of misbehaviour or neglect,

glect, acquaint the Weekly Board, or House-Visitors therewith.

### *House-Surgeon & Apothecary.*

81. That the House-Surgeon fix two Tickets on each Patient's Bed, one specifying the Name of the Patient, together with that of the Physician, Surgeon, or both occasionally; and the other the Diet, according to the prescription of the Physicians or Surgeons; and give a List of the same to the Matron each prescribing Day.

82. That he admit and attend Patients in the absence of the Physicians and Surgeons.

83. That he visit the Wards every Morning and Evening, and be ready to report the State of the Patients to the Physicians and Surgeons.

84. That he make a weekly Return to the Board of all Medicines, and medical Stores taken out of the House, except for Patients entered on the Books, and that he report by whom such Medicines or Stores have been taken out.

85. That he make a Report to the Weekly Board, of all Patients received into the House in the foregoing

going Week, and deliver a List at every Board of such Patients as have been in the House two Months.

86. That he do not presume to practise as a Surgeon or Apothecary out of the House, or attend any other Business than that of the Infirmary.

87. That he do not suffer any Apothecary, or other Person, to inspect the Physicians Books, or Pharmacopœia, without leave of the Physicians.

88. That no Drugs or Medicines be bought, without an order from the Board, or Committee for providing Drugs, except in case of necessity, and then, not without an order signed by one of the Physicians or Surgeons.

89. That no Drugs or Medicines be deposited among the Stores, till they have been first inspected by the Committee for buying Drugs, with the assistance of an Apothecary resident in *Shrewsbury*.

90. That the House-Surgeon and Matron be not out at the same Time.

91. That he never be absent from the Infirmary at the time when the Physicians and Surgeons are to attend, nor at any other time above three Hours together; and that he always give Notice to the Matron, and be



within call; that he be at home at ten o'Clock at farthest, in the Evening, and do not lie out of the House without special leave from the Board, or the House-Visitors; that in such case, he appoint another Person, who shall be approved by the Physicians, to officiate in his place.

92. That he be permitted to take one Apprentice, whom he shall bind himself to transfer to his Successor, who shall be allowed his Board, Washing, and Lodging in the House. The Premium to be disposed of at the direction of the Weekly Board. On complaint and proof of such Apprentice having behaved improperly in the House, the Weekly Board shall have power to dismiss him.

93. That, previous to any Apprentice being taken into the House, his Name shall be entered at a Weekly Board, at least two Months, in order to give time for enquiry: that he shall not be articulated until he has resided in the House three Months; when, if all Parties approve, he shall be bound, at his own Expense, to the House-Surgeon for the time being, but liable to serve any other House-Surgeon that may be chosen in his

his room, during his Apprenticeship, for a term of Years not less than five, nor more than seven. That the House shall provide him with Board, Washing, and Lodging. That he shall pay a Fee to the Infirmary of one hundred and ten Guineas, and to the House-Surgeon of ten Guineas, at the time his Articles are signed, and a Fee of ten Guineas more to the House-Surgeon, when he has served two Years, making in the whole one hundred and thirty Guineas.

## S E C R E T A R Y.

94. That the Secretary attend at every Board, to minute down, and register all Proceedings; and that he be always ready to produce the Books and Accounts of the Society fairly written: that he visit the Wards and Offices, and report whatever shall appear necessary to the Board.

95. That he enter in a Register the Names of the Patients who shall be taken in, and of the Out-Patients; the Parish they belong to; their Age and Distemper; when admitted; when discharged; and in what state.

96. That

96. That he give Notice in Writing every Saturday to the House-Visitors who are appointed for the following Week; before their turn begins; and to the Trustees appointed half-yearly by the General Board.

## S E R V A N T S.

97. That the Nurses clean their respective Wards by seven in the Morning, from the first of *March* to the first of *October*, and by eight in the Morning, from the first of *October* to the first of *March*.

98. That the Nurses and Servants obey the House-Surgeon and Matron as their Master and Mistress; that they behave with tenderness to the Patients, and with civility and respect to Strangers: that they carry, as soon as possible, all empty Phials, Gallipots, &c. into the Shop; and that they do not, on any account, neglect to administer punctually the Medicines prescribed by the Physicians and Surgeons.

99. That the Porter carefully attend the Door, and suffer no In-patient to go out without leave; and that he inform



inform the Matron of every Stranger that comes into the Infirmary.

100. That he obey the orders of the Physicians, Surgeons, House-Surgeon, and Secretary; and do the labouring Work of the House, when ordered by the Matron; and that when he is to be absent upon any such Business, he give the Matron notice, that another may be appointed to attend the Door.

## P A T I E N T S.

101. That no In-patients go out of the Infirmary without leave from their respective Physician, or Surgeon, first signified to the Matron; and that no In-patient lie out of the House on any account whatever, on pain of being discharged for Irregularity.

102. That no Men Patients go into the Womens' Ward, nor Women Patients into the Men's, without leave of the Matron.

103. That all Patients who are judged able, do, on pain of Expulsion, repair at the Hour of Dinner and other Meals, to the Rooms allotted for that purpose.

104. That

104. That they do not swear, curse, behave rudely, or indecently, on pain of being discharged, after the first Admonition, for Irregularity.

105. That no Patient presume to play at Cards, or Dice, or any other Game, or to smoak any where within Doors, nor without Doors, unless by leave of the Faculty.

106. That such Patients as are judged able by the Faculty, be employed in the service of the Infirmary; that they assist in nursing the Patients; washing and ironing the Linen; washing and cleaning the Wards; and in any other Business, that the Matron shall require.

107. That such In-patients as are able, be allowed to go to their respective places of Worship on Sundays in the Forenoon and Afternoon; that they return to the Infirmary directly; and that no Persons be admitted to visit Patients on that day till after Evening Service, without special leave of the Matron.

108. That the Out-patients be assisted with Advice and Medicines only, and be no other way chargeable to the Society.

109. That

109. That they attend exactly at ten o'clock every Monday or Thursday; and if they absent themselves twice together without a reasonable cause, to be allowed by their respective Physician, or Surgeon, that they be discharged for Irregularity.

110. That no fresh Medicines be given them, till they deliver their Phials, or Gallipots, and such Medicines as they have not taken.

111. That no Patient presume to loiter about the Infirmary, or Streets adjacent, or to beg any where in the Town, on pain of being discharged for Irregularity.

112. That no Person discharged for Irregularity, be admitted again a Patient of the Infirmary, on any recommendation whatsoever; unless in some very extraordinary cases, to be unanimously approved of by the Board.

113. That Patients discharged cured of the Venereal Disease, be under the same incapacity of being re-admitted for that Distemper, as if discharged for Irregularity.



## HOUSE-VISITORS.

114. That the House-Visitors enquire every day whether the foregoing Rules concerning Officers, Servants, and Patients, have been observed; whether the 40th Statute hath been complied with; particularly whether the Patients be duly attended; whether Prayers have been duly read; whether the Patients, or Servants, have been guilty of Swearing, Drunkenness, any Immorality, or Indecency; whether the Provisions be good; and whether any have been carried out, or brought in to the Patients clandestinely: and that they enter what they think observable in a Book provided for that purpose, and that a copy of this and the following Statute be annexed to the Secretary's Letter of Notice to House-Visitors.

115. That the Matron, House-Surgeon, and Servants, be ready to attend the Visitors in the Board Room; that when the Visitors enter the Wards, the Servants withdraw, and the Patients stand by their respective Beds.

Rules

## Rules for the Matron,

*Which are hung up in her Room.*

1. **T**HE Trustees of this Charity require, that you carefully superintend the management of this Infirmary in every particular; and see that it is conducted with the greatest possible Regularity, Cleanliness, and Oeconomy.

2. That you visit all the Wards, at least every Morning and Evening, at which Time you shall enquire of the Patients, whether they have their Medicines regularly given them, and whether they are properly attended, and well used by the Nurses. You shall also enquire into the conduct of the Patients.

3. That you shall be careful that each Patient has the Diet prescribed, that you superintend the Cook in preparing it, and take care that it is served at a regular stated Hour, and see that none is wasted, and that neither Liquors nor Provisions are brought to Patients but such as the House provides.

4. That you treat the Patients with good nature and civility, and that you

you never suffer any degree of cruelty, insolence or neglect in the Servants towards them, to pass unnoticed.

5. That you pay a strict, and unremitting attention to the printed Rules and Orders of this Charity, and, as far as your department extends, see them duly executed.

6. That you employ no Patient in the work of the House, without first obtaining leave from his or her Physician or Surgeon.

7. That in case of the improper behaviour of Servants or Patients, you complain to the next Weekly Board.

8. That you consider yourself in all other cases, as absolutely responsible for the conduct of every servant under your direction.

9. That no Provisions or Stores of any kind be purchased, without first obtaining your order; that you see that there is the quantity charged, and that the quality be good; that you keep the Key of them; and that you deliver only such a certain quantity at a Time as shall enable you to know, that it is consumed by the Charity.

10. That



10. That you never suffer any Person to have access to the above Provisions or Stores, without your being present, in order that none may be purloined.

11. That you lock the Doors yourself every Evening, which divide the Men's from the Women's Wards.

12. That you attend the Prayers every Day, and see that such Patients as are able do the same.

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## Rules for the Nurses,

*Which are hung up in every Ward.*

1. **T**HAT none of the Nurses in the Infirmary do conceal the Effects of any of the Patients who may die therein. Reports of such Effects are to be made immediately after the decease of the Patients, to the House-Surgeon, by each Nurse, in her respective Ward; and no Servant shall take from any Patient, Stranger, or other Person, any Fee, Reward, or Gratitude of any kind, directly or indirectly, for any

D                      Service

Service done, or to be done, on account of the Infirmary.

2. That no Dirt, Tow, or Rags, be suffered to remain in the Wards, or be thrown out of any Window, or down the Bogs, but that they shall be carried to the place appointed for them; and that none of the Clothes of the Patients or others, be hung out of any of the Windows of the House.

3. That no foul Linen, or Bed-clothes, whether Sheets, Blankets, &c. be kept in the Wards; but that they be taken immediately to the Matron, in order that they may be carried to the Wash-house; and that the Nurses punctually observe the following Regulation, viz. That whenever a Patient is discharged, his Bed-clothes shall immediately be made clean, the Bed exposed to the external Air, and, where circumstances require it, new stuffed: That the sheets of Patients remaining for a length of time in the Infirmary, shall be changed once a Fortnight, or oftener if the case requires it; the rest of the Bed-clothes once in two Months; and, where the Patients have Sores which require it, once a Month; their Shirts to be changed

changed once in four Days, their Night-caps and Stockings once a Week, or oftener, if found necessary.

4. That the Nurses shall scour their respective Wards with Soap and warm Water, or Ley, every Friday, before seven o'Clock in the Morning, from the first of *March* to the first of *October*; and before eight o'Clock in the Morning, from the first of *October* to the first of *March*; and that they shall mop their respective Wards once every Week, on an intermediate Day, before the same Hours, and keep the Wards clean in the mean time by sweeping; and that no Sand shall be suffered to remain on the Floors.

5. That the Nurses be particularly attentive to carry, as soon as possible, all empty Phials, &c. into the Shop; and they must not, on any account, neglect punctually to administer the Medicines, as prescribed by the Physicians and Surgeons.

6. That the Chamber-pots be scalded every Morning, and scoured every Tuesday and Friday, and be kept out of the Wards during the Day, except in cases of necessity.

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7. That



7. That one Window at least, in every Ward, shall be kept open in the Day-time; and that as many more shall be opened as the changes of the Season, and the state of the Weather will allow, at the direction of the Physicians and Surgeons.

8. That any Nurse who shall connive at Patients leaving their Wards, or absenting themselves from the Infirmary, without leave, and who shall not make a report to the House-Surgeon of her having missed such Patients, shall be discharged from the House.

9. That the Nurses take care to prevent the Patients from lying down in their Beds with their Clothes on, and from having any Provisions, &c. under their bedding; and that no Victuals shall be dressed in the Wards.

10. That the Nurses shall punctually obey the orders of the Physicians, Surgeons, House-Surgeon, and Matron, and that they shall not neglect, insult, or quarrel with any Patients, on any pretence whatever; and that if any Patient do not observe the Rules hung up in each Ward, or shall otherwise misbehave themselves, the Nurse, in such case, shall complain

plain to the House-Visitors, or Weekly Board.

N. B. Such Nurses as do not conform to these Rules, shall be immediately discharged from the Service of the House.

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## Rules for the In-Patients

*At the SALOP-INFIRMARY, showing, what they may expect to receive from the Charity, and what the Charity absolutely requires from them, which are read to the Patients on their admission, and are hung up in every Ward.*

### *What the Patients may expect.*

1. **Y**OU may expect the greatest civility and attention from the House-Surgeon, the Matron, the Nurses and every other Person employed by this Charity.

2. You may expect to be regularly attended by your Physician or Surgeon.

3. From the House-Surgeon you may expect, that he visit your Ward every Morning and Evening, when

you will have an opportunity of consulting him about your Disorder; and you may send for him at any other time, if you conceive it necessary.

4. From the Nurses you may expect every necessary care and attendance.

5. You may expect to be provided with clean Beds and good Provisions; and, if at any time you should think the quantity allowed you not sufficient, you have a right to mention it to your Physician or Surgeon, who will order you more, if he thinks it will be proper for you.

6. If you are taken ill in the Night, so as to want the attendance of the House-Surgeon, desire some one of the Patients, who is able, to call up one of the Nurses that lies near your Ward, who will inform him without delay.

7. It is the intention of this Charity, that you should have every comfort that your situation can reasonably require.

N. B. Should all, or any of you, not obtain the things above-mentioned, or have any other cause to be dissatisfied, you have a right to complain both to the House-Visitors,  
(who



(who attend daily) and to the Weekly-Board. The latter meets every Saturday in the Board-Room, at eleven o'Clock, where you will be heard with attention, and your grievances redressed, if reasonable.

*What the Charity requires.*

1. **T**HAT you punctually observe the Directions of the Physician or Surgeon who attends you; and also of the House-Surgeon, Matron, and Nurses.

2. That you shall be modest, regular, and orderly; that you neither curse, swear, nor use any bad, or improper language.

3. That you live in this Infirmary as one family, rendering one another mutual help and assistance; and also, when ordered by your Physician, Surgeon, or the House-Surgeon, that you assist in the House, as much as your complaints will admit.

4. That every Morning you shall have your Hands and Faces washed very clean, and that such of you as do not use the Warm or Cold Bath, shall have your Feet washed every Thursday Evening.

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5. That

5. That those of you who have not brought proper changes of Linen, shall send for them.

6. That you do not damage or waste the smallest matter belonging to this Charity.

7. That no Provisions or Liquors of any sort be brought to you, but such as this Charity provides.

8. That no Men-Patients go into the Women's Wards, or Women into the Men's; and that none of you play at Cards, Dice, or any other Game; or smoke Tobacco any where within Doors, nor without Doors, unless by leave of the Faculty.

9. That you regard the House-Surgeon and Matron as the Master and Mistress of this House, and that you do not go out of it without their leave.

10. That such of you as are able shall attend the public Prayers every Day, and that every Sunday, in the Forenoon and Afternoon, all of you that are able, and obtain leave from the House-Surgeon, shall be allowed to go to your respective places of Worship in this Town; but you must return to this Infirmary as soon as the Service is over.

11. That

11. That such of you as are able, (each time obtaining leave from the House-Surgeon) be permitted to go on the Terrace every Day, when the weather is good; but it is expected, that you be guilty of no improper or irregular Behaviour whilst there.

12. That your Friends be allowed to visit you on Tuesdays and Fridays, in the Afternoon, between the Hours of two and four; but on no other Day, without leave.

13. That you repair at the Hour of Dinner and other Meals, to the Rooms allotted for that purpose.

N. B. Such of you as do not exactly conform to these Rules, will have the great Disgrace of being discharged for Irregularity; and, being so discharged, you can never be admitted again, by any Recommendation whatsoever.

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## Form of printed Directions

*Given to Out-patients at the Salop Infirmary.*

**D**R. A. B. or Mr. C. D. is your Physician or Surgeon, and you are to attend him at the Infirmary,  
at



at ten o'clock, on every Monday or Thursday during the continuance of your Disorder, or until you have Notice to be Discharged; and you are every Time to bring back all your Bottles, Phials, and Gallipots, well cleaned and washed.

When you have had notice to be Discharged, you are to appear at the Infirmary, the Saturday following, at a quarter before eleven of the clock, to return Thanks to the Gentlemen of the Board, for the benefit you have received from this Charity.

If you neglect to attend according to these directions, you will be discharged for Non-attendance; and after that you cannot be admitted again upon any recommendation whatever.

*All*

*All Persons, who are disposed to contribute by Will to this Charity, are desired to do it in the following Manner.*

**I** Give and Bequeath unto *A. B.* and *C. D.* the Sum of  
upon trust, that they pay the same to the Treasurer, for the time being, of the *Salop Infirmary*; which Sum I charge upon my personal Estate, and desire it may be applied to the charitable Uses of the said Infirmary.

*Form of a Letter to recommend Patients.*

*Gentlemen,*

**I** Recommend to your examination of the Parish of  
who, I am well satisfied, is a real Object of Charity, and destitute of Friends to procure Advice and Medicines, and desire may be admitted an Patient of the Infirmary, if duly qualified.

*To the Trustees of }  
the Salop-Infirmary. }*

*Form*

*Form of an Answer, when the Person recommended is thought improper to be admitted.*

*Salop Infirmary,*

S I R,

**B**Y order of the Weekly Board now sitting, I beg leave to acquaint You, that <sup>re-</sup>commended by You as an *In (or Out)* Patient, appears upon examination improper to be admitted.

*Chairman.*

*Form of an Answer when the House is full.*

S I R,

**B**Y order of the Weekly Board now sitting, I beg leave to acquaint You, that <sup>recom-</sup>mended by You for an In-Patient, cannot yet be received into the House for want of room; but is now entered in the Books, and made an Out-Patient, and will be received into the House upon the <sup>Vacancy.</sup>

*Chairman.*

*Form*



*Form of a Notice to be sent to the  
Person recommending, when a  
Person is discharged for Irregu-  
larity.*

*Salop Infirmary,*

S I R,

**B**Y order of the Weekly Board now sitting, I beg leave to acquaint you that being, on examination, fully assured of the irregular behaviour of recommended by You, they have thought themselves obliged to discharge him.

*Chairman.*

*Form of a Letter to be sent to Sub-  
scribers who are in Arrear.*

*Salop Infirmary,*

S I R,

**I**N compliance with the Rules of this Society, I am to acquaint You, that it appears by the Secretary's Books, that your Subscription of *per* *has* *Annum*, payable last not yet been received.

It

It is therefore the request of the Board, that You will be pleased to pay it to one of the Under-Treasurers or Correspondents, and excuse this application, as it is the constant usage of other Infirmaries in the like case.



*Chairman.*

**FINIS.**